

**The Board of Education of Moorestown Township**  
**Moorestown, New Jersey**  
**MINUTES**  
**William Allen Middle School**  
**December 21, 2021 – 7:00 p.m.**

**I. Call to Order**

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2021
- B. Notice filed with the Burlington County Times on July 1, 2021

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Roll Call**

Present	Dr. Sandra Alberti
Present	Mr. Jack Fairchild (arrived 5:04 p.m.)
Present	Mrs. Katherine Mullin
Present	Dr. Mark Snyder
Present	Mr. Mark Villanueva (arrived 5:26 p.m.)
Present	Mr. Maurice Weeks (arrived 5:09 p.m.)
Present	Mr. David A. Weinstein
Present	Ms. Lauren Romano, Vice President
Present	Mrs. Caryn Shaw, President
Present	Mr. John Comegno, Esq., Solicitor
Present	Mr. Michael Volpe, Superintendent
Present	Mr. James M. Heiser, Business Administrator/Board Secretary
Present	Dr. Karen Benton, Director of Curriculum, Instruction and Innovation
Present	Dr. David Tate, Director of Special Education
Absent	Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity (present for executive session only)
Present	Mr. Jeffrey Arey, Director of Educational Technology and Innovation

**V. Executive Session – 5:03 p.m.**

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Grievance Hearing
- Confidential Personnel
- Confidential Student Matters
- Confidential Legal Matters

Moved by: Ms. Romano      Second: Mr. Weinstein      Vote: 6 - 0

**VI. Return to Public – 6:35 p.m.**

Moved by: Ms. Romano      Second: Dr. Alberti      Vote: 9 - 0

## **VII. Routine Matters**

### **A. Minutes**

Approval of minutes for the following meetings attached as Exhibit #22-134:

November 16, 2021 Executive Session

November 16, 2021 Regular Meeting

Moved by: Dr. Alberti

Second: Ms. Romano

Vote: 9 - 0

### **B. Communications**

### **C. President's Remarks**

### **D. Educational Highlights –Superintendent's Monthly Report**

- **Board Member Recognition**

Mrs. Shaw recognized Mr. Weinstein and Mrs. Mullin for their service to the Board and community.

Ms. Romano recognized Mrs. Shaw for her service to the Board and community.

- **State of the District Presentation – Karen Benton**

Dr. Karen Benton presented the "State of the District" presentation to the Board and community.

- **SSDS Presentation – Michael D'Ascenzo**

- **HIB Self-Assessment Presentation – Michael D'Ascenzo**

Mr. Michael D'Ascenzo presented the SSDS and HIB Self-Assessment presentation to the Board and community.

- **Update on the Ad Hoc Committee on Exploring Race and Racism in Moorestown – Karen Benton and Sandra Alberti**

Dr. Alberti and Dr. Benton updated the Board and Community on the work that the Ad Hoc Committee was involved in on Exploring Race and Racism in Moorestown.

- **Retirement Recognition – Mrs. Shaw and Mr. Volpe recognized the following retirees for their recent retirements:**

- Lois Caccese
- Deborah Parise
- Jayne Hessian

### **E. Student Board Representatives**

- Senior Class Liaison Claire Hurren welcomed Mr. Volpe. Ms. Hurren updated the Board and community on various senior activities which included holiday concerts and Madrigal activities. Ms. Hurren thanked the Board members for their service to the students.
- Junior Class Liaison Peyton Emmel welcomed Mr. Volpe. Ms. Emmel updated the Board and community on various junior activities which included planned celebrations for MLK Day, Prom dress drives,
- Sophomore Class Liaison Jack Brittain welcomed Mr. Volpe. Student Council has been busy planning donation drives for the holidays. The High School is planning mid-term prep days to assist students with upcoming mid-terms.
- Freshman Class Liaison Advait Wattal welcomed Mr. Volpe. Mr. Wattal updated the Board and community on winter sports activities and mid-term preparations.

## **F. Board Committee Reports – Questions and Comments**

- a. **Curriculum** – Dr. Snyder reported on a recent Curriculum committee meeting. Topics included the UES Challenge community involvement program, instructional technology utilization review, and software licensing.
- b. **Finance & Operations** – Mr. Weinstein reported on a recent Finance and Operations committee meeting. Topics included donations that are listed on the agenda, a potential meal service add-on with a Charter School, staffing issues and substitute availability, school safety topics, ESF summer rates and schedule, residency investigations, and 2022-2023 budget development process.
- c. **Policy** – Mr. Fairchild reported on a recent Policy committee meeting. Topics included Policy 9190 related to Affiliated Organizations. The Policy committee is reviewing that policy in depth as well as potential regulations. Other topics included policies listed on the agenda tonight.

## **G. Public Comment**

### **1. Open Public Comment**

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Mr. Weeks      Second: Mr. Weinstein      Vote: 9 - 0

### **2. Public Comment on Agenda Items**

- a. Cindy Snyder of 180 Ramblewood Road thanked Caryn Shaw for her service and reviewed the various programs that she has been involved with over the years.
- b. Sarah Rivera of 105 Smith Court spoke about an email that came out in October related to a high school issue related to a lockdown.
- c. Elizabeth Pollard of 64 Brooks Road thanked the Board members for their service and welcomed Mr. Volpe. Dr. Pollard asked if all pieces of a lunch meal are required.
- d. Billie Danielle Thomas of 539 N. Church Street thanked the Board for their service and thanked Dr. Benton and Dr. Alberti for the presentations.
- e. Karen Vidal of 441 Oldershaw Avenue echoed school security sentiments and spoke about the importance of school security.
- f. Lisa Trapani and Heather Trapani of the Moorestown Education Association thanked the Board for their service.

### **3. Close Public Comment**

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Mr. Weinstein      Second: Mr. Weeks      Vote: 9 - 0

## **VIII. Reports to the Board**

### **A. Business Administrator/Board Secretary**

1. **Financial Reports of the Board Secy.** – October, 2021 – Exhibit #22-135
2. **Cafeteria Report** – October and November, 2021 – Exhibit #22-136
3. **Treasurer's Report** – August, 2021 – Exhibit #22-137

**Resolution of Board of Education's Monthly Certification Budgetary Major Account/Fund Status:**

BE IT RESOLVED:

Board Secretary's monthly certification budgetary line item status:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**4. Approval of Budget Transfers**

I recommend approval of the budget transfers for the months of October, 2021 attached as Exhibit #22-138.

**5. Approval of Bills**

I recommend approval of the bills, in the amount of \$10,213,395.84 attached as Exhibit #22-139.

**Approval of Items 1 – 4:**

Moved by: Ms. Romano      Second: Dr. Alberti      Vote: 9 - 0

**Approval of Item 5:**

Moved by: Ms. Romano      Second: Dr. Alberti      Vote: 8 – 0, Abstain – 1  
Abstention: Mr. Weinstein

**IX. Recommendations of the Superintendent**

**A. HIB Self-Assessment**

The HIB Self-Assessment by the District Anti-Bullying Coordinator is submitted for Board approval.

MOTION

I recommend approval of the HIB Self-Assessment as presented.

Moved by: Dr. Alberti      Second: Mr. Fairchild      Vote: 9 - 0

**B. 2020 – 2021 End of Year SSDS/HIB Report**

The 2020-2021 SSDS Report (Student Safety Data) is presented for Board approval.

MOTION:

I recommend that the Board approve the 2020-2021 SSDS reports.

Moved by: Dr. Alberti      Second: Ms. Romano      Vote: 9 - 0

## **C. Policies and Procedures**

### **1. First Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policy be entered on first reading:

- Policy 6115.01 Federal Awards/Funds Internal Controls-Allowability of Costs
- Policy 6115.02 Federal Awards/Funds Internal Controls-Mandatory Disclosures
- Policy 6115.03 Federal Awards/Funds Internal Controls-Conflict of Interest
- Policy 6311 Contracts for Goods or Services Funded by Federal Grants
- Policy 8600 Student Transportation

MOTION:

I recommend that the Board enter on first reading the Policies and Regulations listed above as Exhibit #22-140.

### **2. Second Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on second reading:

- Policy 5751 Sexual Harassment of Students (M)
- Regulation 5751 Sexual Harassment of Students (M)

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and Regulations listed above as Exhibit #22-141.

### **Approval of Items 1 – 2:**

Moved by: Mr. Fairchild Second: Dr. Alberti Vote: 9 - 0

## **D. Educational Program**

### **1. Burlington County Alternative School Placement for 2021-2022**

The students listed are recommended for placement in the program at Burlington County Alternative School for the 2021-2022 school year.

MOTION:

I recommend that the Board approve the students on Exhibit #22-142 for the 2021-2022 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

### **2. Home Instruction 2021-2022**

Approval is requested for Home Instruction for students during the 2021-2022 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #22-143 for the 2021-2022 school year.

### **3. Special Education Out-of-District Placement 2021-2022**

The following Moorestown students with special needs are recommended for placement in the appropriate out-of-district program and school as mandated in the Individualized Education Program (IEP).

MOTION:

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #22-144 for the 2021-22 school year at the location indicated at the approved tuition rates with transportation provided.

### **4. Homeless Placements 2021-2022**

The following homeless placements are recommended for approval.

MOTION:

I recommend that the Board approve the homeless student placements listed on Exhibit #22-145 for the 2021-2022 school year at the location indicated and at the approved district tuition rates, where applicable.

### **5. Consulting Service Agreement**

MOTION:

I recommend the Board approve the agreement attached as Exhibit #22-146 with Shore O and M, LLC to provide consulting services for students with an Individual Education Plan.

### **6. Consulting Service Agreement**

MOTION:

I recommend the Board approve the agreement attached as Exhibit #22-147 with Speak For Yourself, LLC to provide consulting services for students with an Individual Education Plan.

### **Approval of Items 1 – 6:**

Moved by: Mr. Weeks                      Second: Mr. Fairchild                      Vote: 9 - 0

Dr. Alberti asked for cumulative numbers on students attending the Burlington County Alternative School program.

## **E. Finance and Business**

### **1. Travel Expenditures Approval Requests**

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #22-148.

## **2. Approval of State Contract and Consortium Vendor Purchases**

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #22-149.

## **3. Donations**

MOTION:

I recommend the Board accept the following donation:

- \$600 from the Moorestown Field Hockey Booster Club to be used by the High School Field Hockey Team for the Field Hockey Invitational
- Mobile Virtual Player robot from the Hopkins Family in memory of Herb Hopkins, to be used by the High School Football program, with an estimated value of \$3,500

## **4. Interlocal Services Agreement – IT Services**

MOTION:

A resolution is requested approving the modified shared services agreement with Delanco Township Board of Education as per attached Exhibit #22-150.

## **5. Catapult Learning Professional Services 2021-2022**

MOTION:

I recommend that the Board approve the agreement with Catapult Learning, attached as Exhibit #22-151, for non-public Chapters 192/193, Chapter 226 (Nursing) and IDEA services for 2021-22.

## **6. Burlington County Educational Services Unit Non-Public IDEA-ARP Services 2021-2022**

MOTION:

I recommend that the Board approve the agreement for Individuals with Disabilities Education Act – American Recovery Plan (IDEA-ARP) Nonpublic Grant with Burlington County Educational Services Unit for IDEA-ARP services for 2021-22, as per the attached Exhibit #22-152.

## **7. 2022 IDEA Grant Amendment #1 Application**

The Moorestown Township Public Schools' IDEA Grant Amendment Application #1 for 2022 requires Board of Education approval. This amendment is required in order to allocate \$69,068 of unspent carry-over funds.

<u>Title</u>	<u>Carryover Amounts</u>			<u>Revised Grant Amounts</u>		
	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>
IDEA	\$38,375	\$30,693	\$69,068	\$1,155,360	\$89,813	\$1,245,173

MOTION:

I recommend that the Board hereby authorize the submission of the IDEA Basic & Preschool Grant Amendment #1 application for Fiscal Year 2022, and accept the grant award of these funds upon the subsequent approval of the FY 2022 IDEA amendment application.

#### **8. 2022 ESEA Consolidated Grant Amendment #1 Application**

The Moorestown Township Public Schools' ESEA Consolidated Grant Amendment Application #1 for 2022 requires Board of Education approval. This amendment is required in order to allocate \$80,768 of unspent carry-over funds.

<u>Title</u>	<u>Carryover Amounts</u>			<u>Revised Grant Amounts</u>		
	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>
Title I	\$3,223	\$0	\$3,223	\$102,679	\$0	\$102,679
Title IIA	\$58,063	\$4,309	\$62,372	\$100,548	\$8,153	\$108,701
Title III	\$5,173	\$0	\$5,173	\$15,562	\$0	\$15,562
Title IV	\$9,250	\$750	\$10,000	\$18,500	\$1,500	\$20,000
Total	\$75,709	\$5,059	\$80,768	\$237,289	\$9,653	\$246,942

MOTION:

I recommend that the Board hereby authorize the submission of the ESEA Consolidated Grant Amendment #1 application for Fiscal Year 2022, and accepts the grant award of these funds upon the subsequent approval of the FY 2022 ESEA amendment application.

#### **9. High School and Middle School Athletic Schedules – Winter 2021**

MOTION:

I recommend the Board approve the High School and Middle school Winter 2021 athletic schedules as listed in Exhibit #22-153.

#### **10. Bus Emergency Evacuation Drills**

In the past we have conducted two bus emergency evacuation drills at each school each year. The State requires formal Board acknowledgement.

MOTION:

I recommend that the Board acknowledge that school bus emergency evacuation drills were conducted to date for the 2021-22 school year for South Valley, Baker, Roberts, High School, Middle School and Upper Elementary School in accordance with N.J.A.C.6A:27-11.2 attached as Exhibit #22-154.

#### **11. Appointment of Labor Negotiator**

MOTION:

WHEREAS, the Moorestown Township Board of Education (the "Board") has determined that it is necessary to obtain certain professional services (the "Services") for the operation and efficient administration of the Moorestown Township Public School District; and



WHEREAS, the New Jersey Public School Contracts Law ("PSCL") N.J.S.A. 18A:18A-1, et seq., provides that boards of education may negotiate and award a contract for professional services, without engaging in the public advertisement and formal bidding process, to a provider which is authorized by law to practice a recognized profession, which practice is regulated by law, and the performance of which requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS, Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC, under the supervision of Anthony P. Sciarrillo, is a provider of professional services, as such terms are used in the PSCL, and specifically the Services sought by the Board and is duly qualified and licensed to provide same; and

WHEREAS, Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC C submitted a proposal to the Board in response to a formal Request for Proposal in connection with the Services; and

WHEREAS, based upon the foregoing, and Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC's professional qualifications and experience, the Board is satisfied that Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC is able to provide the Services required by the Board.

NOW THEREFORE, BE IT RESOLVED by the Board as follows:

1. A professional services contract is awarded to Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC for the Services for the period commencing December 10, 2021 through the twelve month period thereafter;
2. The Business Administrator is authorized to execute a contract with Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC for same;
3. Notice of this award shall be published in the official newspapers of the Board as required by the PSCL; and
4. A copy of the contract with Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC for the Services shall be maintained at the Board's offices and available for public inspection.

## **12. Settlement Agreement**

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Settlement Agreement between Student #4001647 and the Moorestown Township Board of Education attached as Exhibit #22-155.

## **13. Settlement Agreement**

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Settlement Agreement between Student #2001307 and the Moorestown Township Board of Education attached as Exhibit #22-156.

## **Approval of Items 1 – 13:**

Moved by: Mr. Weinstein

Second: Dr. Snyder

Vote: 9 - 0

## **F. Employee Relations**

- 1. Appointments** - Exhibit #22-157
- 2. Change of Position/Hours** - Exhibit #22-158
- 3. Salary Adjustment** - Exhibit #22-159
- 4. Leaves of Absence** - Exhibit #22-160
- 5. Resignation** - Exhibit #22-161
- 6. Retirement** - Exhibit #22-162
- 7. Curriculum** - Exhibit #22-163
- 8. Substitutes** - Exhibit #22-164
- 9. Athletics/CoCurricular/Clubs** - Exhibit #22-165
- 10. Student Teacher/Practicum Student** - Exhibit #22-166
- 11. Extension of Contract** - Exhibit #22-167
- 12. Appointment**
  - a. Leonard Fitts, as a facilitator for the transition of the new Superintendent not to exceed beyond these days from December 18 through December 23, 2021 at the prior per diem rate of \$700.00 per day.

### **Approval of Items 1 – 12:**

Moved by: Ms. Romano      Second: Dr. Alberti      Roll Call Vote: 9 - 0

## **X. Suspensions**

### **A. Suspensions – Exhibit #22-168**

### **B. Superintendent's HIB Report**

#### **MOTION:**

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated
  - UES - #2

Moved by: Ms. Romano      Second: Dr. Snyder      Vote: 9 - 0

## **XI. Informational Only**

### **A. Enrollment Information – December 1, 2021**

<b>School</b>	<b>2020-2021</b>	<b>2021-2022</b>
High School	1292	1289
Middle School	628	610
Upper Elementary School	850	861
Elementary School	<u>1043</u>	<u>1089</u>
Total	3813	3849

**B. Old Business**

**C. New Business**

**D. Public Comment**

**1. Open Public Comment**

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Mr. Weeks      Second: Dr. Alberti      Vote: 9 - 0

**2. Public Comment - none**

**3. Close Public Comment**

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Mr. Weinstein      Second: Ms. Romano      Vote: 9 - 0

**XII. Adjournment – 8:40 p.m.**

Moved by: Mr. Weinstein      Second: Mrs. Mullin      Vote: 9 – 0

Respectfully submitted,

---

James M. Heiser, CPA  
Board Secretary